SANAS TRAINING COURSES

APPLICATION FOR INDIVIDUAL REGISTRATION

COURSE INFORMATION				
COURSE(S) APPLIED FOR				
DATE OF COURSE **Please note condition one below.*	**Preference 1.**			
	Preference 2.			
APPLICANT INFORMATION				
NAMES & SURNAME **(As required on certificate)**				
CONTACT DETAILS	**Tel:**		**Cell:**	
	Fax:		**E-mail:**	
COMPANY & FINANCIAL ADMINISTRATION INFORMATION				
NAME OF COMPANY				
VAT REGISTRATION NUMBER:				
POSTAL ADDRESS				
			Code	
PHYSICAL ADDRESS *If different from above*				
			Code	
FOR INVOICING PURPOSES				
NAME & SURNAME				
CONTACT DETAILS	**Tel:**		**Cell:**	
	Fax:		**E-mail:**	

TERMS & CONDITIONS:

*Confirmation of the above course is subject to the enrolment of a minimum of 15 delegates per course. A specific scheduled course will be cancelled 2 weeks prior to the commencement date if the above condition has not been met. The Training Coordinator/delegates will then be informed by SANAS and enrolled on the next course or for a scheduled course as agreed between SANAS and the Training Coordinator/delegate.

*Confirmation of registration is subject to the full payment being received 14 days prior to the course date, unless prior arrangements have been made and confirmed with SANAS.

*Cancellations made less than 10 working days prior to the course is subject to a 50% cancellation fee.

*No refunds will be allowed for cancellations made less than 3 working days prior to the course.

*Substitute candidates may be registered to redeem fees paid subject to prior arrangements being made and confirmed with SANAS.

*Method of Payment: i. **PLEASE REFER TO INVOICE FOR REFERENCE NUMBER WHEN MAKING PAYMENT**

ii. By deposit - First National Bank Hatfield Pretoria
Account Number: 546 011 51564
Branch Code: 252145

iii Cheque made out to SANAS

Please mail proof of deposit to SANAS, Attention Bambi Horak

*Forms & Payment: Return to SANAS
Attention: Bambi Horak
E-mail: bambih@sanas.co.za

I the undersigned fully accept the above terms and conditions and declare the above information as correct to the best of my knowledge.

SIGNED BY			
	Applicant	*Supervisor/Manager*	*Date*