



## Botswana Bureau of Standards

# INVITATION TO INSPECTION / TESTING BODIES FOR APPLICATION FOR RECOGNITION IN THE IMPLEMENTATION OF SIIR

## 1. INVITATION

BOBS wishes to invite inspection / testing bodies to apply (Form C) for recognition of their compliance certificates and test reports as per regulation 4(2) of the SIIR.

## 2. PURPOSE

The purpose of this invitation is to ensure that the competence of all participating inspection / testing bodies is established. The following criteria shall be applied to establish the competence;

### 2.1 CRITERIA FOR RECOGNISING INSPECTION / CERTIFYING BODIES

A recognised body, according to the SIIR, is a body recognised by BOBS as competent for checking and verifying that a commodity conforms to the requirements of the prescribed standard set in relation to that commodity.

In order for an inspection / testing body to be recognised it must be registered with BOBS, and to be registered, the inspecting / testing body must satisfy the following:

- Inspection bodies should be a member of International Federation of Inspection Agencies (IFIA) for bodies conducting inspections (proof of membership required).
- Inspection bodies that are not members of IFIA must be accredited to a recognised Accreditation Body (proof of accreditation status required)
- The testing body must have accredited facilities in accordance with ISO/IEC 17025 standard.
- If the testing body does not have accredited facilities in any of the SIIR prescribed products, then it must participate in the Proficiency Testing (PT) scheme.
- If the testing body does not have accredited facilities, and does not participate in PT scheme, it must show proof of competence in executing the work by providing reputable referees.

In addition to the above requirements, organisations who wish to register with BOBS must provide the following:

- a. Proof of incorporation as a limited company.
- b. Audited corporate accounts for the past 1 year demonstrating the capacity of the Company to undertake the services.
- c. Government institutions must be identified as such.
- d. Evidence that the company has extensive experience of managing product conformity programmes (PCP) in sub-saharan Africa, and details of the number of such compliance certificates the company has issued over the last three years.
- e. Evidence of the company's organisation structure and its capacity through its physical presence to provide PCP services.
- f. The laboratory / inspection body facilities owned by the company or its parent company needed to confirm the compliance of goods and proof of ownership.

Inspection / testing bodies whose applications do not satisfy all the requirements described above shall not be registered for recognition.

A data base of all registered inspection / testing bodies shall be put on BOBS website for access to interested individuals and stakeholders.

### **3. Queries, Clarifications or Enquiries**

All correspondence containing queries, requests for clarification and enquiries shall be addressed to:

The Managing Director  
Botswana Bureau of Standards  
Plot 55745, Block 8, Main Airport Road  
Private Bag BO 48  
GABORONE.  
TEL: +267 3903200  
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