



REVISED DOCUMENTS


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Revision of SANAS Documents



- ❖ All documents include an "Amendment Record", which contains any changes made to the document since the previous version.
- ❖ Responsibility of all SANAS staff, assessment personnel, committee members and accredited facilities to ensure that they are only have the latest revision of a document
- ❖ Previous versions of documents must be destroyed
- ❖ The SANAS newsletters will serve to notify assessors and facilities of new / revised documents



Handling of Complaints and Appeals – P12




Overview of Changes:


- ❖ "Disputes" removed
- ❖ Appeals now a 2 stage process, to be submitted to the CEO within 1 month

Appeals are normally lodged as a result of a disagreement with an adverse decision made by SANAS, such as refusal to accept an application, refusal to proceed with an assessment, corrective action requests, changes in accreditation scope, decisions to deny, suspend or withdraw accreditation, or any other action that impedes the attainment or maintenance of accreditation.


- ❖ Complaints to be addressed within 2 weeks, whether against SANAS or an accredited facility
- ❖ Clearance of a complaint against SANAS must include feedback to the complainant




List of Revised and New Documents



Doc No.	Title	Date
A 01-08	References, Acronyms and Definitions	2010/10/22
PM 01-02	SANAS Policy Manual	2011/03/18
P 06-05	Preparation of Reports	2011/05/12
P 12-06	Handling of Complaints and Appeals	2011/06/03
P 15-06	Accreditation of Inspection Bodies	2010/04/06
P 14-20, P 18-11	SANAS Fees Documents	2011/03/17
P 40-01	On-Site Clearance of Findings	2011/05/12
TR 81-01	Technical Criteria for the application of SANS/ISO/IEC 17020: 1998 in the assessment of Inspection Bodies' application of SATS 50010:2010 - Measurements and Verification of Energy Savings	2011/05/11
TR 49-02	SANAS Requirements for Technique Accreditation	2011/05/12
TR 69-01	Criteria for EMS Competence Analysis	2011/05/11




List of Revised and New Documents




- ❖ Proficiency Testing – Requirements changed from ILAC-G13 and ISO/IEC Guide 43 to ISO/IEC 17043
- ❖ Certification – Guide 65 vertical Assessment form separated for into 4 forms for PEFC, BRC, Product and Globalgap


Doc No.	Title	Date
All F14's	Application Forms	2011/02/11
F 90-03	Management Checklist for Proficiency Testing Schemes incorporating ISO/IEC 17043 conformity assessment – General Requirements for Proficiency Testing Changed from ILAC-G13: 2000 and ISO/IEC Guide 43	2011/04/21
F 91-01	Technical Checklist for Proficiency Testing Schemes incorporating ILAC-G13: 2000 and ISO/IEC Guide 43	2011/04/21
F 123-01	Vertical Assessment - Proficiency Testing Service Provider - ISO/IEC 17043:2010	2011/04/21
F 133-01	Assessment Cycle Matrix for ISO/IEC 17024:2003	2011/05/06
F 134 to F 136	Guide 65 Vertical Assessment – PEFC; BRC; Product	2011/05/06
F 153-03	Guide 65 Vertical Assessment - Globalgap	2011/05/06
F 162-05	Assessment Cycle Matrix - ISO/IEC 17021	2011/05/06




Obsolete Documents / Forms



Doc No.	Title	Date and reason withdrawn
F 41	Pressure Vessel Inspection Authorities SABS 0227: 2000	Replaced by F132 on 6/12/2010: <ul style="list-style-type: none"> Generic Checklist for Accreditation of Inspection Bodies (ISO/IEC 17020) incorporating IAF/ILAC - A4: 2004 Guidance on the Application of ISO/IEC 17020 and SANS 10227:2007
TG 17	Guidance Document for Andrology Laboratories	Withdrawn: 2010/03/11





Questions

Thank You

